



NEBRASKA DEPARTMENT OF EDUCATION

NSAA By-Law 2.12.2: Head Coach, Assistant Coach, or Sponsor [9-12]. In order to serve as a head or assistant coach or sponsor of any activity sponsored by the NSAA, the individual must possess a valid NE Teaching Certificate or NE Administrative and Supervisory Certificate and have a written contract of employment as a coach or sponsor with the school in which he/she is to perform these duties.

NSAA By-Law 2.12.2.1: Individuals who possess a Special Services Certificate endorsed in coaching may be employed by a school district as a head or assistant coach in NSAA sponsored activities.

Effective September 1, 2013

Obtaining a Special Services Certificate for Coaching

1. **Complete the NFHS Fundamentals of Coaching course that also will meet the Nebraska Human Relations requirement.**
2. **Complete a course in NFHS First Aid, Health and Safety for Coaches.**
3. **Complete fingerprint cards to meet the State patrol requirement if the applicant has not resided continuously in Nebraska for the past five years. A check for the cost of fingerprinting of \$50 should be submitted with the application. If the coach has been a resident for the past five years, a record of the addresses should be placed on the application.**
4. **Online application/fee should be completed at www.education.ne.gov/TCERT.**
5. **Submit original certificates indicating completion of the NFHS Fundamentals of Coaching, NFHS First Aid for Coaches, and/or the transcript from a college showing completion of the human relations requirement. *(Note: If you have successfully completed the NFHS Fundamentals of Coaching Course, you have met the human relations requirement and a transcript from a college showing completion of the human relations requirement is NOT needed.)***
6. **A Special Services certificate will be sent electronically to the individual's email address included on the application. The certificate will be valid for five years and can be renewed following standards found in NAC 92, Chapter 21.**