

NEBRASKA SCHOOL ACTIVITIES ASSOCIATION

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Lincoln, Nebraska 68508
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An official must fill out an application, pay the registration fee, view a 2017-2018 NSAA sponsored online rules interpretation meeting, and score the required percentage on the Part 1 test. Such requirements are mandatory **EACH YEAR** for each sport in which he/she wishes to officiate high school varsity contests in Nebraska.

INSTRUCTIONS FOR PAYING BY CREDIT CARD

1. Go to the NSAA website www.nsaahome.org and click on OFFICIALS.
2. Select "To pay for registration ONLINE (VISA/MASTERCARD only), CLICK HERE."
3. Complete all required information. Your registration will not be processed unless all information is entered.
4. Print the screen for your records and receipt.
5. If you register online do not mail the form.

An official can pay their NHSOA membership dues on the same form as their NSAA registration.

APPLICATION DATES AND DEADLINES

Officials are urged to register online as early as possible to insure receiving the materials in sufficient time to complete the registration process.

Sport	Registration Fee	Part 1 Test, Rules Books, and other info mailed	Registration Deadline for New Officials	Registration Deadline for Officials previously registered	Late Registration for Previously Registered Officials (Add \$10.00 Late Fee)	Part 1 Test Due
Softball	\$45.00	July/August	August 11	July 31	Aug. 1-11	August 11
Football	\$45.00	July/August	August 18	July 31	Aug. 1-18	August 18
Volleyball	\$45.00	July/August	August 18	July 31	Aug. 1-18	August 18
Basketball	\$45.00	Oct./Nov.	November 17	October 31	Nov. 1-17	November 17
Wrestling	\$45.00	Oct./Nov.	November 17	October 31	Nov. 1-17	November 17
Swimming & Diving	\$45.00	Oct./Nov.	November 17	October 31	Nov. 1-17	November 17
Soccer	\$45.00	Jan./Feb.	March 9	February 28	March 1-9	March 9
Baseball	\$45.00	Jan./Feb.	March 9	February 28	March 1-9	March 9
Track & Field	\$45.00	Jan./Feb.	March 9	February 28	March 1-9	March 9

STEPS FOR COMPLETING THE OFFICIALS' REGISTRATION PROCESS

1. Pay registration online using a Visa or MasterCard or by mailing the printed registration form from the NSAA website with a check or money order.
2. Receive packet containing rulebook(s) and other materials in the mail. This information will be sent during the months as indicated by the table above.
3. View the NSAA online rules meeting. The online rules meeting schedule is listed for all activities on the NSAA website.
4. The Part 1 test must be completed online using your secure passcode by the test deadline. You will receive instructions for online test taking in your packet.
5. Results of your Part 1 test may be viewed three days after the test due date. If you are a first year official in any sport you will receive two NSAA officials' patches for your officiating uniform. All officials can purchase additional patches for \$5 each.

INSTRUCTIONS FOR COMPLETION OF NSAA OFFICIALS' APPLICATION FORM

Please complete ALL spaces on the application form. If you are filling out the paper application, please print legibly.

- 1. Full Name:** Place your correct full name (First, Middle Initial, Last) on the application form.
- 2. Social Security Number:** We will use your social security number as your official NSAA ID number. We must have your social security number to complete your registration. Your social security number will not be released from the NSAA office. All documents containing social security numbers are shredded.
- 3. Permanent Mailing Address:** This should be the address of your legal residence and should be used consistently on all correspondence with the NSAA. All materials will be sent to this address. ***In the event of a change of address, please update your address online immediately.***
- 4. Phone:** List the phone number of your home, work, and/or cell, including area code, which is going to be best to reach you.
- 5. Email Address:** Please provide an email address that is checked regularly. The NSAA will use your email address as a means of communication with you. Also, it will be listed in the NSAA Officials' Roster for each sport that is available online for Athletic Directors of each member school in the state.
- 6. Application Fees:** Check the sport(s) in which you wish to officiate. If you plan to officiate in more than one sport, please complete an application and pay the proper fee for all sports at the same time. The fee in 2017-2018 is \$45.00 per sport. ***No refunds of registration fees will be made if an individual fails to complete registration.***
7. Complete the section asking if you have ever been convicted of a misdemeanor or felony and provide an explanation of the charges.
8. If you wish to become an NHSOA member, check the NHSOA Membership box and add an additional \$30.00 to your total amount.
9. **Check the box** verifying that you have read the NSAA regulations governing officials and understand that officials are considered independent contractors and not employees of the NSAA.

OFFICIATING RULES MATERIALS

Officiating rules materials will be mailed to individuals who complete the application, including payment of the proper fee. Football, volleyball, and softball materials will be mailed in **July/August**; basketball, wrestling, and swimming & diving in **October/November**; soccer, baseball, and track & field materials will be mailed in **January/February**. These materials include the NFHS official rules publications and other information pertinent to the individual sport.

2017-2018 NSAA ONLINE RULES MEETINGS

The dates of the 2017-2018 NSAA online sponsored rules meetings are posted on the NSAA website. A meeting will last between 30 and 90 minutes and will include rules interpretations, mechanics, and techniques of officiating. ***Any official who does not view one of the NSAA online rules meetings in the sport he or she wishes to officiate, will not be eligible to officiate varsity contests.***

NSAA TESTS FOR OFFICIALS

Part 1 Test

Sport	Due Date
Softball	August 11
Football	August 18
Volleyball	August 18
Basketball	November 17
Wrestling	November 17
Swimming/Diving	November 17
Baseball	March 9
Soccer	March 9
Track Starter/Referee	March 9

The Part 1 test must be completed by midnight of the due date. Upon receipt of the completed Part 1 test with a score of at least **80% for Registered officials, 85% for Approved officials, and 90% for Certified officials**, plus verification that the official has viewed the online rules meeting, the official will become eligible to work varsity contests. Registration is not complete and an official is not eligible to officiate until the Part 1 test is submitted at the proper time with a passing score.

Part 2 Test

Opportunities will be given to all officials to take the Part 2 test in football, volleyball, softball, basketball, wrestling, soccer, and baseball. Officials are encouraged to improve their knowledge of the rules by taking the test. Officials lacking sufficient number of years of previous experience to move up in classification at the present time may take the Part 2 test now, and grades received will remain on record to be used when higher classification is possible. The Part 2 test is offered online for six days and has a 60 minute time limit. Only one score will be recorded per year.

Fall Test Dates – September 6-11
Winter Test Dates – December 6-11
Spring Test Dates – March 21-26

Officials in the **Registered** classification are required to take the Part 2 test at least once every **five years** and score a **65%** or better. Officials who hold the classification of **Approved** are required to take the Part 2 test once every **five years** and score a **75%** or better. **Certified** officials are required to take the Part 2 test at least once every **three years** and score an **80%** or better.

NSAA REGULATIONS GOVERNING OFFICIALS

In order to complete registration requirements, all officials must agree to abide by the following NSAA regulations:

1. Submit proper application fees and complete the NSAA officials' application form.
2. View a 2017-2018 NSAA online rules meeting for the sport the official desires to officiate.
3. Submit the online Part 1 test by the proper date and receive a passing score.
4. Only NSAA registered officials shall officiate varsity high school contests.
5. If any official fails to complete registration with the NSAA for 2017-2018 and does not notify schools with which he or she has varsity contracts, the official will not be allowed to register the following year.
6. Contracts.
 - a. Contracts shall be signed by all officials.
 - b. Substitutions shall not be made unless consent is received from competing schools.
 - c. In case of a broken contract, the amount of the fee, excluding mileage, shall be paid by the offending party to the offended party, except when a contract is broken because of reasons beyond the control of either party or by mutual consent.
 - d. If an official has been convicted of any crime involving moral turpitude or has committed any act that subjects the NSAA or its member schools to public embarrassment or ridicule, the contract is null and void.
7. Comply with the NSAA regulations and Code of Ethics as presented in the 2017-2018 NSAA Officials' Manual. This manual is posted on the NSAA website.

AFFILIATE REGISTRATION IN OTHER STATES

Reciprocity Agreement: Officials registered and living in Nebraska wishing to work in Colorado, Iowa, Kansas, South Dakota or Wyoming are to contact that state association office. The Wyoming and South Dakota registration fees are \$10.00 per sport; Colorado is \$15.00 per sport; Iowa Girls Union and Kansas are \$20 per sport. The Iowa High School Athletic Association is \$20 per sport and \$12 for each additional sport. These special rates are set because of the reciprocal agreement involving Nebraska.

Officials **living in** and **registered in** Colorado, Iowa, Kansas, South Dakota and Wyoming may register in Nebraska by paying a \$15.00 per sport registration fee to the NSAA office in Lincoln.

Addresses of Reciprocating Associations

Colorado High School Activities Association
 14855 E. 2nd Ave.
 Aurora, CO 80011
 Phone: (303) 344-5050

Iowa High School Girls Athletic Union
 500 Westown Parkway, Suite 150
 West Des Moines, IA 50266
 Phone: (515) 288-9741

Iowa High School Athletic Association
 1605 South Story St.
 P.O. Box 10
 Boone, IA 50036
 Phone: (515) 432-2011

Kansas State High School Activities Association
 601 SW Commerce Place
 P.O. Box 495
 Topeka, KS 66601-0495
 Phone: (785) 273-5329

South Dakota High School Activities Association
 804 N. Euclid Ave., Suite 102
 P.O. Box 1217
 Pierre, SD 57501
 Phone: (605) 224-9261

Wyoming High School Activities Association
 6571 E. 2nd St.
 Casper, WY 82609
 Phone: (307) 577-0614

This reciprocity agreement applies to these states in the following sports:

Colorado	Iowa Girls	Iowa Boys	Kansas	South Dakota	Wyoming
Football	Volleyball	Football	Football	Football	Football
Volleyball	Soccer	Basketball	Volleyball	Volleyball	Volleyball
Softball	Basketball	Swimming	Softball	Basketball	Basketball
Basketball	Softball	Wrestling	Basketball	Wrestling	Wrestling
Wrestling	Swim & Dive	Soccer	Wrestling	Soccer	Soccer
Swim & Dive	Track & Field	Track & Field	Soccer	Track & Field	Swim & Dive
Soccer		Baseball	Baseball		Track & Field
Baseball			Track & Field		
Track & Field					

If an official's home state does not register officials in a participating sport, then that official must be registered in the state in which he or she is going to officiate and pay that state's full registration fee.

Nebraska Residents: An official whose legal residence is in Nebraska **MUST** be registered with the NSAA in order to be eligible to officiate high school varsity games in Nebraska.

ROSTER OF 2017-2018 NSAA REGISTERED OFFICIALS

The names, addresses, and classifications of all officials registered in football, volleyball, and softball will be posted online in **August**; officials registered in wrestling, swimming & diving, and basketball in **November**; officials registered in soccer, baseball, and track & field in **March**. These rosters will provide schools an up-to-date list of all officials and their classifications. Those individuals that have access to this listing are: officials, athletic directors, and some college athletic directors. The individual official can check his or her current classification online using his or her passcode.