



# 2018 Administrative Outreach Seminar RSVP

The administrative Outreach Seminar will be held at two sites this year, July 10<sup>th</sup> at Grand Island and July 12<sup>th</sup> at the NSAA Office in Lincoln. The seminar is intended for administrative assistants, counselors and others involved with student's eligibility.

**10:00 am-2:00 pm -- lunch provided**

Topics of Discussion: School registration, school contact information, website, eligibility of students, Bylaws & Approved Rulings, eligibility lists, international students, deadlines, start/end check lists, district and state entries, officials, Judges, mailing of materials, awards/recognition programs available to students, unified sports

**Please RSVP by July 4<sup>th</sup>**

Name \_\_\_\_\_

E-mail address: \_\_\_\_\_

School: \_\_\_\_\_

Position: \_\_\_\_\_

## **I will be attending:**

\_\_\_\_\_ Tuesday, July 10, 2018 at Grand Island, Kneale Admin Building, West Conference Room

\_\_\_\_\_ Thursday, July 12, 2018 at NSAA Office, Lincoln

\*Please list any topics of discussion that were not listed, but you would like to talk about:

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E-mail RSVP to Cindy Callaway [ccallaway@nsaahome.org](mailto:ccallaway@nsaahome.org)

or FAX to NSAA office – 402.489.0934