

TO: B2 District Play Production Activities Directors and Coaches

Schools:

8 am - Registration

9 am - Central City

10 am - Lincoln Northwest

11 pm - Raymond Central

12 pm - Seward

Lunch

1:30 pm - York

2:30 pm - Beatrice

3:30 pm - Fairbury

4:30 pm - Crete

Awards will immediately follow.

RE: B2 District Play Production at York High School

Greetings:

Welcome to a new play production season and school year! We are very excited to be hosting the B2 District Play Production competition this year. Our administration, staff, and students are planning a fantastic day. We have scheduled the event for Friday, December 2 with registration at 8 am and the first show beginning at 9 am.

Drawing:

The NSAA has completed the district draw for all schools. We will perform in the order as it appears on the NSAA website. Please see the attached schedule.

Changing your Performance Time:

We will do anything we can to assist your school if you need to change your assigned performance time. This is a process that has to be approved by all of the participating schools in our district and the NSAA. Please feel free to contact me if this is an issue.

Registration Fee:

The cost to facilitate the tournament will be divided equally amongst the participating schools. Your school will receive a bill after the tournament takes place.

Admission:

Admission \$6 for adults and \$5 for students

Visiting our Facility:

If you would like to visit our facility, please set up a specific time and date with Becky Stahr. Her contact information is listed below.

Cast and Crew Email:

The NSAA requires all coaches to submit their school's cast and crew list to the NSAA on or before **November 18, 2022**. Please also email the same cast and crew roster to becky.stahr@yorkdukes.org. I have attached a form with the needed information. Feel free to reformat this form.

Judges:

Linda Crandall, Kearney
Markus Manley, Louisville
Jarod Ockander, David City

The judges' critique will be in the choir room directly following your performance. This room is located through the back door of the theater. Please see the attached facility diagram. It is pertinent that your cast move to this room as soon as possible following your performance. My crew will be available to help each school remove set pieces from the stage, but your school needs to provide a crew to help with this process as well.

Facility:

We have a fantastic facility to host this event. We have completely refurbished our sound and lighting system throughout the theater. I have enclosed a copy of the stage dimensions. The handout also maps out the area we are using at the school. Our school will be in session this day, but we will close off this area from other students. Please let your students know they are not to go beyond the marked off areas.

Facility Overview:

- **Stage Dimensions**
 - Length: 50 feet
 - Depth: 40 feet
 - Height to curtain: 13 feet
 - Height to ceiling: 20 feet
- We have a scrim/cyclorama available. This scrim is retractable.
- We have a black curtain that opens in the middle at the back of the stage and four adjustable curtain legs.
- Large set pieces will have to go in and out through the same garage door.
- There is a large orchestra pit directly in front of our stage. It is covered. You can stand on this platform.

- There is NOT a lot of room in front of the stage on the auditorium floor.
- We do not allow glitter in our facility.
- Please advise us if your show requires fake firearms.. These need to be checked in with the tournament director.
- Do not let students go beyond the roped off areas.
- Please advise us if you will be using a smoke machine or strobe lighting.
- Please advise us if your show has mature content.

Lights and Sound:

Our sound and light booth is located at the back of the auditorium. We have an updated sound system and lighting system. We should be able to accommodate any system you will be using for effects. Please email me any specific questions. My crew will be available to help you run your show. My crew will not run these effects for you, rather they will aid in the process. Please provide someone from your school that knows your show.

We have two spot lights at the back entrance of the theater. Again, my crew will be available to assist your students, but your students must run these spots. Any school is welcome to use this equipment.

We will have hanging mics turned on for all performances. If you would like these microphones turned off during your show, tell our tech department as you set up the day of districts. Handheld microphones are available upon request. List this on the sheet below if you need this item.

Parking:

Parking will be limited since school is in session. You can unload students on the south side of the high school. Please park all vehicles on the east side of the school in the large parking lot, on the street, or at Arbor Drive Church located west of the school.

Loading and Unloading Sets:

We have ONE garage door on the south side of the school that will be used to load and unload all sets throughout the day. The dimensions of this door are 8ft x 8ft. I am asking for patience as schools load and unload. My technical director will help direct this process throughout the day.

Weather permitting; schools can unload their sets two hours before their performance times (or two shows) onto the sidewalk in front of the garage door on the south side. We have a large lawn that can be used to assemble set pieces. Forty-five minutes before your show (or one show), you can move your set into the set staging area inside the

school. This is not a large area. Some of your set might have to stay outside. We will be closing the garage door before each performance begins.

The show on stage will need to remove their set as quickly as possible. Please take all small props through the door at the back of the stage. This is just a single door. You will be able to take them directly outside through these doors. Again, with large set pieces, you will need to go back out the stage right garage door. We will attempt to set up an aisle system, but we ask for patience during this process. Judges will be notified that this may take more time than usual.

Please attempt to make room for the show coming on to the stage by moving your set backstage to take it apart. This will allow the next show enough room to set up. We have a lot of room at the back of the stage.

Do not leave cars, vans, buses, or trailers in front of the garage or front school doors. You need to load/unload and leave the area.

Concessions

A concession stand and a hospitality room will be provided. The concession stand will be in the indoor tennis courts. The hospitality room will be in the guidance classroom.

Please do not hesitate to email me with any questions. Again, I need to know if you would like to visit our school for a tour, send your play information and cast/crew list to myself and the NSAA, items we need to provide for your show, and any other questions you may have.

Have a great season,

Tyler Herman, Activities Director
Becky Stahr, Play Production Director
Clare Bierbaum, Technical Director
Paige Manley, Assistant Director

York High School
1005 Duke Drive
York, NE 68467
School – 402-362-6655
Becky's Cell Phone – 402-366-0908

B-2 District Play Production Schedule

We are aware you may not use these areas, but they are made available to you.

	Indoor Tennis Courts / Unload Set	Warm-Up Room / Team Meeting	Perform/ Critique	Indoor Tennis Courts / Loading
7 am	Central City	X	X	X
8 am	Lincoln Northwest	Central City	X	X
9 am	Raymond Central	Lincoln Northwest	Central City	X
10 pm	Seward	Raymond Central	Lincoln Northwest	Central City
11 pm	York	Seward	Raymond Central	Lincoln Northwest
12 pm	Beatrice	York	Seward	Raymond Central
1 pm	Lunch	Lunch	Lunch	Lunch
1:30 pm	Fairbury	Beatrice	York	Seward
2:30 pm	Crete	Fairbury	Beatrice	York
3:30 pm	X	Crete	Fairbury	Beatrice
4:30 pm	X	X	Crete	Fairbury
5:30 pm	X	X	X	Crete

Awards Will Follow Immediately

B2 District Play Production Cast/Crew Form

Play's Title:

Play's Author:

Run Time:

Director's Name:

Assistants:

School:

Performance Time:

Director's Email:

Director's Cell Phone:

Assistant's Cell Phone:

Do you have any of the following? Adult content-Fog-Strobe Lighting-Simulated Weapons

Cast List:

Crew List:

Items York Public School will provide for your production:

York High School Auditorium

